



**SAN DIEGUITO SCHOOL
FACILITIES FINANCING AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING**

Board of Trustees
Joyce Dalessandro
Kristin Gibson
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir

Superintendent
Robert A. Haley, Ed.D.

**TUESDAY, APRIL 21, 2020
9:50 AM**

MEETING WILL BE HELD VIRTUALLY.

Welcome to the meeting of the San Dieguito School Facilities Financing Authority (SDSFFA) of the San Dieguito Union High School District.

This meeting will be held in accordance with Executive Orders N-25-20 and N-33-20, and the County of San Diego Health and Human Services Order of the Health Officer and Emergency Regulations issued on April 10, 2020. A copy of each order is available online at www.sduhsd.net and posted at 710 Encinitas Boulevard, Encinitas, CA. The meeting will be live-streamed and the link will be posted online at www.sduhsd.net prior to the start of the meeting. Members of the Board of Directors will be permitted to participate virtually/telephonically. Please note the meeting will be video and audio recorded.

Members of the public who wish to address the Board of Directors may do so during the meeting by submitting a request using this [form](#) by 5:00 pm on Monday, April 20, 2020.

AGENDA

1. CALL TO ORDER

- a. WELCOME
- b. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES / JANUARY 16, 2020 MEETING - *public comment, if any*

3. PUBLIC COMMENT – NON-AGENDA ITEMS (*Changes to public comment process noted above.*)

In accordance with the Brown Act, no discussion or action may be taken by the Board of Directors on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda.

INFORMATION ITEMS

4. SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY UPDATE

This item is being provided as information only.

5. ADJOURNMENT



MEETING PROTOCOL

Board of Trustees

Joyce Dalessandro
Kristin Gibson
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir

Superintendent

Robert A. Haley, Ed.D.

PUBLIC COMMENTS (*Changes to public comment process noted above.*)

Members of the public are entitled to comment on items listed on the agenda for Board consideration or deliberation. If you wish to speak regarding an item on the agenda, please *submit a request using this [form](#) by 5:00 pm on Monday, April 20, 2020*. At the discretion of the Board Chair, members of the public are entitled to speak on agenda items either immediately after the item is called or following background information provided related to the item. Members of the public are entitled to comment on an agenda item only once at any meeting. Although the Board Chair may seek additional information, participation in debate on any item before the Board shall be limited to the Board and staff. The Board Chair shall determine the order of speakers, when the Board Chair calls a member of the public, they are asked, but not required, to provide their name prior to making comments.

Members of the public are entitled to speak on matters within the jurisdiction of the Board, but not on the agenda during the public comment portion of the meeting. The Board Chair may acknowledge receipt of the information, refer to staff for further study, or refer the matter to a future agenda, but there shall be no discussion or action taken by the Board.

Please note the meeting is video recorded and will be published online. Comments are limited to three (3) minutes per person and may not be increased through donations of time by other members of the public. The total public comment time for agenda items shall not exceed twenty (20) minutes.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS
Oak Crest MS • Pacific Trails MS • San Dieguito HS Academy • Sunset HS • Torrey Pines HS



**BOARD OF DIRECTORS
SAN DIEGUITO SCHOOL FACILITIES
FINANCING AUTHORITY**

ITEM 2
Board of Trustees
Joyce Dalessandro
Kristin Gibson
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir

Superintendent
Robert A. Haley, Ed.D.

MINUTES

**THURSDAY, JANUARY 16, 2020
4:55 PM**

**DISTRICT OFFICE BOARD ROOM 1019
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

A meeting of the San Dieguito School Facilities Financing Authority of San Dieguito Union High School District was held on Thursday, January 16, 2020, at the location noted above.

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Kristin Gibson (Absent)
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir

STUDENT BOARD REPRESENTATIVES

Jack Farfel, Canyon Crest Academy (Absent)
Grace Keefe, San Dieguito High School Academy
Wendy Miyazaki, La Costa Canyon High School
Cole Parker, Torrey Pines High School
Sarah Trigg, Sunset High School

Attendance / District Administration

Robert A. Haley, Ed.D., Superintendent / SDPFA Treasurer
Tina Douglas, Associate Superintendent, Business Services
Cindy Frazee, Associate Superintendent, Human Resources
Bryan Marcus, Associate Superintendent, Educational Services
Mark Miller, Deputy Superintendent
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

a. WELCOME

The meeting was called to order by Chair Hergesheimer at 4:55 p.m.

b. APPROVAL OF AGENDA

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the agenda of January 16, 2020, meeting of the San Dieguito School Facilities Financing Authority, as presented.

ADVISORY VOTE: Ayes: Keefe, Miyazaki, Parker, Trigg; Noes: None; Abstain: None; Absent: Farfel. BOARD Ayes: Dalessandro, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

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2. APPROVAL OF MINUTES / DECEMBER 17, 2019 MEETING

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the minutes of the December 17, 2019, San Dieguito School Facilities Financing Authority meeting, as presented.

ADVISORY VOTE: Ayes: Keefe, Miyazaki, Parker, Trigg; Noes: None; Abstain: None; Absent: Farfel. BOARD Ayes: Dalessandro, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None; Absent: Gibson.

Motion unanimously carried.

3. PUBLIC COMMENTS – NON-AGENDA ITEMS

No comments were made.

INFORMATION ITEMS

4. SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY UPDATE

Ms. Douglas provided information, as presented.

5. ADJOURNMENT

The meeting was adjourned at 4:57 p.m.

Melisse Mossy, Board Clerk

Date:

Robert A. Haley, Ed.D., Superintendent

Date:

MINUTES ADOPTED:

San Dieguito School Facilities Financing Authority

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF DIRECTORS

DATE OF REPORT: April 7, 2020

BOARD MEETING DATE: April 21, 2020

PREPARED BY: John Addleman, Executive Director of Planning

SUBMITTED BY: Tina Douglas, Treasurer and Controller

SUBJECT: SAN DIEGUITO SCHOOL FACILITIES
FINANCING AUTHORITY UPDATE

EXECUTIVE SUMMARY

Assets – Series 2016 and Series 2018

Pursuant to the Joint Exercise of Powers Agreement, all monies continue to be held, collected and distributed by the Trustee, US Bank, and managed by the Treasurer and Controller of the Authority.

<u>Amounts held by Trustee, US Bank</u>	<u>March 31, 2020</u>
Series 2016	
Revenue Fund/Obligation Fund 5000	: \$ 72,681.80
Interest Account 5001	: \$ 0.00
Principal Account 5002	: \$ 0.00
Reserve Fund Account 5003	: \$ 1,661,200.00 (surety)
Capital Improvement Fund 5005	: \$ 5,417,253.09
Admin Expense Account 5008	: \$ 36,642.16
Series 2018	
Bond Revenue/Oblig. Fund 5010	: \$ 305,908.58
Interest Account 5011	: \$ 0.00
Principal Account 5012	: \$ 0.00
Reserve Fund Account 5013	: \$ 5,271,446.29 (surety)
Expense Account 5014	: \$ 13,210.60
Capital Improvement Fund 5015	: \$ 18,420,632.31
Cost of Issuance Account 5016	: \$ 0.00
SDSFFA & Union HS District 94-2, 2016	
Partial Refunding Escrow Account 5299	: \$ 234,526.00

ITEM 4

Project Budgets and Status

The Series 2016 issuance provided \$22,090,944.18 of building fund proceeds on December 1, 2016. Those proceeds are distributed between the two CFDs accordingly:

CFD 03-1: \$16,552,789.82

CFD 94-2: \$ 5,538,154.36

As well, the proceeds are dedicated towards the following projects:

	Budget 07/31/19	Transfers	Budget 03/31/20
CFD 03-1			
Canyon Crest Academy – Building B and Landscaping	\$ 1,983,835.16	\$ -	\$ 1,983,835.16
Torrey Pines High School – Performing Arts Complex	\$ 5,241,340.43	\$ -	\$ 5,241,340.43
Pacific Trails Middle School – Building B	\$ 106,451.15	\$ -	\$ 106,451.15
Perimeter Enhancements – South	\$ 935,749.57	\$ (396,149.20)	\$ 539,600.37
Canyon Crest Academy - Gate Modernization		\$ 123,125.00	\$ 123,125.00
Canyon Crest Academy - Camera Improvements		\$ 100,000.00	\$ 100,000.00
Earl Warren Middle School - Vector (Cameras)		\$ 48,024.20	\$ 48,024.20
South School Sites - Raptor - Visitor Badging	\$ 6,954.00	\$ -	\$ 6,954.00
Torrey Pines High School - Vector (Cameras)	\$ 73,399.86	\$ -	\$ 73,399.86
Torrey Pines High School - Phase 1 - Torrington embankment improvements	\$ 135,000.00	\$ -	\$ 135,000.00
Torrey Pines High School - Phase 2 - Balance of campus re-keying		\$ 125,000.00	\$ 125,000.00
Earl Warren Middle School – Solar	\$ 1,472,269.75	\$ -	\$ 1,472,269.75
Earl Warren Middle School – Stevens Ave.	\$ 330,000.00	\$ -	\$ 330,000.00
Carmel Valley Middle School – Fields	\$ 1,825,912.85	\$ -	\$ 1,825,912.85
Carmel Valley Middle School – Solar	\$ 1,266,643.07	\$ -	\$ 1,266,643.07
Canyon Crest Academy – Solar	\$ 1,392,452.69	\$ -	\$ 1,392,452.69
Canyon Crest Academy – Field Lights	\$ 1,350,000.00	\$ -	\$ 1,350,000.00
Pacific Trails Middle School – Field Lights	\$ 675,000.00	\$ -	\$ 675,000.00
			\$ -
CFD 94-2			
			\$ -
Oak Crest Middle School – Science Building	\$ 427,703.18		\$ 427,703.18
Perimeter Enhancements – North	\$ 1,066,755.95	\$ (391,601.24)	\$ 675,154.71
Diegueno Middle School - Re-key campus		\$ 91,556.23	\$ 91,556.23
Oak Crest Middle School - Re-key campus		\$ 50,045.01	\$ 50,045.01
La Costa Canyon High School - Re-key campus		\$ 125,000.00	\$ 125,000.00
San Dieguito HS Academy - Re-key campus		\$ 125,000.00	\$ 125,000.00
North School Sites - Raptor - Visitor Badging	\$ 6,244.05	\$ -	\$ 6,244.05
San Dieguito HS Academy - Phase 1a - Front Entry Drop off Improvements	\$ 52,000.00	\$ -	\$ 52,000.00
Diegueno Middle School – Solar	\$ 902,683.55	\$ -	\$ 902,683.55
Oak Crest Middle School – Solar	\$ 769,920.39	\$ -	\$ 769,920.39
La Costa Canyon High School – Solar	\$ 2,070,628.53	\$ -	\$ 2,070,628.53
Totals	\$ 22,090,944.18	\$ -	\$ 22,090,944.18

ITEM 4

The charts and budgets have been updated to further populate the 2019 perimeter enhancement projects and upcoming projects for the 2020 calendar year. Projects include the installation of security cameras at San Dieguito High School Academy, La Costa Canyon High School, and Canyon Crest Academy, the improvements to key and door hardware at Diegueno Middle School, Oak Crest Middle School, La Costa Canyon High School, San Dieguito High School Academy and Torrey Pines High School, and as well the installation of new gate hardware at Canyon Crest Academy.

	Budget 03/31/20	Contracted 03/31/20	Expended 03/31/20	Remaining Budget 03/31/20	Project Status
CFD 03-1					
Canyon Crest Academy – Building B and Landscaping	\$ 1,983,835.16	\$ 1,982,463.16	\$ 1,937,011.09	\$ 1,372.00	Complete 12/14/17
Torrey Pines High School – Performing Arts Complex	\$ 5,241,340.43	\$ 5,161,826.64	\$ 5,129,367.00	\$ 79,513.79	Complete 11/7/19
Pacific Trails Middle School – Building B	\$ 106,451.15	\$ 104,353.52	\$ 104,353.52	\$ 2,097.63	Complete 5/31/19
Perimeter Enhancements – South Canyon Crest Academy - Gate Modernization	\$ 539,600.37	\$ -	\$ -	\$ 539,600.37	In planning
Canyon Crest Academy - Camera Improvements	\$ 123,125.00	\$ 15,000.00	\$ 12,000.00	\$ 108,125.00	Pending construction contract approval
Canyon Crest Academy - Camera Improvements	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00	In planning and design
Earl Warren Middle School - Vector (Cameras)	\$ 48,024.20	\$ 48,024.20	\$ 48,024.20	\$ -	Complete 8/31/19
South School Sites - Raptor - Visitor Badging	\$ 6,954.00	\$ 6,954.00	\$ 6,954.00	\$ -	Complete 11/16/18
Torrey Pines High School - Vector (Cameras)	\$ 73,399.86	\$ 73,399.86	\$ 73,399.86	\$ -	Complete 9/20/18
Torrey Pines High School - Phase 1 - Torrington embankment improvements	\$ 135,000.00	\$ 90,000.00	\$ -	\$ 45,000.00	In planning and design
Torrey Pines High School - Phase 2 - Balance of campus re-keying	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	In planning and design
Earl Warren Middle School – Solar	\$ 1,472,269.75	\$ 1,334,005.75	\$ 1,334,005.75	\$ 138,264.00	Complete 11/30/17
Earl Warren Middle School – Stevens Ave.	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ -	Complete 10/23/17
Carmel Valley Middle School – Fields	\$ 1,825,912.85	\$ 1,817,232.75	\$ 1,808,720.69	\$ 8,680.10	Complete 1/16/2020
Carmel Valley Middle School – Solar	\$ 1,266,643.07	\$ 1,136,198.28	\$ 1,118,630.18	\$ 130,444.79	Complete 10/10/19
Canyon Crest Academy – Solar	\$ 1,392,452.69	\$ 1,392,452.69	\$ 1,392,452.69	\$ -	Complete: 2/13/18
Canyon Crest Academy – Field Lights	\$ 1,350,000.00	\$ 1,053,564.44	\$ 1,008,071.92	\$ 296,435.56	Complete: 1/16/2020
Pacific Trails Middle School – Field Lights	\$ 675,000.00	\$ -	\$ -	\$ 675,000.00	Pending City of San Diego financial match
CFD 94-2					
Oak Crest Middle School – Science Building	\$ 427,703.18	\$ 197,843.58	\$ 197,843.58	\$ 229,859.60	Occupied/Construction Closeout: 99%
Perimeter Enhancements – North Diegueno Middle School - Re-key campus	\$ 675,154.71	\$ -	\$ -	\$ 675,154.71	In planning
Oak Crest Middle School - Re-key campus	\$ 91,556.23	\$ 91,556.23	\$ 91,556.23	\$ -	Complete 2/4/20
Oak Crest Middle School - Re-key campus	\$ 50,045.01	\$ 50,045.01	\$ 50,045.01	\$ -	Complete 9/17/19
La Costa Canyon High School - Re-key campus	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	In planning and design
San Dieguito HS Academy - Re-key campus	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	In planning and design
North School Sites - Raptor - Visitor Badging	\$ 6,244.05	\$ 5,795.00	\$ 5,795.00	\$ 449.05	Complete 11/16/18
San Dieguito HS Academy - Phase 1a - Front Entry Drop off Improvements	\$ 52,000.00	\$ 42,000.00	\$ 17,291.55	\$ 10,000.00	In planning/complete: hardscape, benches, rail removal
Diegueno Middle School – Solar	\$ 902,683.55	\$ -	\$ -	\$ 902,683.55	In planning
Oak Crest Middle School – Solar	\$ 769,920.39	\$ -	\$ -	\$ 769,920.39	In planning
La Costa Canyon High School – Solar	\$ 2,070,628.53	\$ 2,070,628.53	\$ 2,054,918.88	\$ -	Complete 11/12/18
Totals	\$ 22,090,944.18	\$ 17,003,343.64	\$ 16,720,441.15	\$ 5,087,600.54	

ITEM 4

The Series 2018 issuance provided \$19,537,972.41 of building fund proceeds on October 24, 2018. Those proceeds are distributed between eight CFDs accordingly:

CFD 94-2: \$ 1,144,928.71
 CFD 94-3: \$ 288,104.97
 CFD 95-1: \$ 6,166,060.34
 CFD 95-2: \$ 2,796,594.63
 CFD 99-1: \$ 3,116,848.70
 CFD 99-2: \$ 67,706.31
 CFD 99-3: \$ 197,336.82
 CFD 03-1: \$ 5,760,391.93

As well, the proceeds are dedicated towards the following projects.

As result of this unprecedented time due to COVID-19, the Special Ed classroom project at Oak Crest Middle School will be rescheduled to the summer of 2021 to allow for additional planning and coordination to ensure a smooth transition for the program. The modernization of the Innovation Building at Torrey Pines High School to include Food Service, Digital Arts, CAD lab, and Makerspace shop is still tentatively scheduled to start in October 2020 with occupancy planned for the fall semester of 2022.

	Budget 12/13/18	Contracted 03/31/20	Expended 03/31/20	Remaining Budget 03/31/20	Project Status
CFDs 94-2, 94-3, 95-2, and 99-2					
Oak Crest Middle School - Modernization of existing classroom building envelopes, as well as select interior flooring and paint	\$ 3,445,956.54	\$ 185,477.90	\$ 185,477.90	\$ 3,260,478.64	Mod. - In planning and design; Exterior Painting complete. Bicycle storage area improvements complete.
Oak Crest Middle School - Interior Modernization of Building C	\$ 776,378.08	\$ 301.60	\$ 301.60	\$ 776,076.48	In planning and design
La Costa Canyon High School - Drainage	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	In planning
CFDs 95-1, 99-1, 99-3, and 03-1					
Canyon Crest Academy - Phase 2 Interior Modernization of Media Center	\$ 218,189.29	\$ -	\$ -	\$ 218,189.29	In planning
Torrey Pines High School - 2 New Digital Art Classrooms, Food Service Portion of I Building Modernization	\$ 1,800,000.00	\$ 557,959.00	\$ 184,821.50	\$ 1,242,041.00	In planning and design
Torrey Pines High School - Balance of Modernization of I Building	\$ 7,222,448.50	\$ 952,353.55	\$ 817,600.11	\$ 6,270,094.95	In planning and design
Torrey Pines High School - Athletic Field Improvements	\$ 6,000,000.00	\$ 17,871.00	\$ 14,201.00	\$ 5,982,129.00	In planning and design
Totals	\$ 19,537,972.41	\$ 1,713,963.05	\$ 1,202,402.11	\$ 17,824,009.36	

RECOMMENDATION:

This item is being submitted as information only.

FUNDING SOURCE:

Not applicable.